

WPAOG Alumni Events

Enhanced Event Support Packages

Online Event Registration Support
Event Info Website on WPAOG Platform
All your event information on a website we provide on our platform.
Online Event Registration
Let us host your event registration online! Attendees pay online by credit card. We process all the transactions and do all the back-end reporting, providing the Event POC with reports.
Full-Service Event Support
Negotiate Contracts & Manage Logistics
We work out all the logistical details (hotel(s), meals, boat cruise, golf, decorations, entertainment, etc.) with the vendors we work with year round.
Maintain Historical Data
We have event data on all the events we've planned and use these numbers to estimate attendance at all your reunion events to assist us in coordinating logistics/contracts.
Event Info Website on WPAOG Platform
All your event information on a website we provide on our platform.
Manage Communications
We create emails and a communication plan to make sure all your event attendees get event information on time.
Answer Questions
4-5 full time WPAOG employees answering your questions via email or phone in addition to maintain your event website and continually adding information about your event.
Event Budget
Compile an event budget to be approved by the Event Chair before creating & opening the online registration site.
Online Event Registration
Attendees pay online by credit card. We process all the transactions and do all the back-end reporting, providing the Event Chair with reports every other week. We'll mail event invitations and registration forms to those who do not have access to
Report Review
We review registration reports every other week and contact anyone who made an error during registration or who needs special assistance at the event.
Printing Needs
Provide templates for different type of programs and manage timeline to send the final to the printer, compile and print nametags, signage and posters.
Assemble Registration Packets
Leave the packet stuffing to us! We'll assemble all the registration items - schedules, brochures, guides and memorabilia.* (*WPAOG memorabilia only)
Manage Your Event
WPAOG manages your whole event and staffs check-in tables so you can enjoy your event, while we hand out registration items, answer questions, and point your attendees in the right direction!
Post-Event
Your event doesn't really end on the last day as posted on the schedule, and neither do we! We make sure those who weren't able to attend the event get their gear. We process any refunds you've approved. We receive, review, and pay all invoices (with your approval). We also run a post-event survey for your attendees to provide their feedback.

**Nominal revenue from event support fees helps fund WPAOG support for
West Point Classes, Societies, and the Long Gray Line**

Online Event Registration Support = 5% of all event monies processed

Full-Service Event Support = 12% of all event monies processed

Contact WPAOG's Alumni Events Team for all your event needs: reunions@wpaog.org or 845.446.1649